

**Osmonds Transport & Planning Limited –
Terms and Conditions for the Supply of Services**

1 INTERPRETATION

The following definitions and rules of interpretation apply in these Conditions.

1.1 Definitions:

Additional Charges	charges for additional costs including, but not limited to, the charges associated with replacing picks, cost of fuel per litre and the cost of additional machinery.
Business Day	a day other than a Saturday, Sunday or public holiday in England, when banks in London are open for business.
Charges	the charges payable by the Customer for the supply of the Services in accordance with clause 6.
Commencement Date	has the meaning given in clause 2.2.
Conditions	these terms and conditions as amended from time to time in accordance with clause 11.5.
Contract	the contract between the Supplier and the Customer for the supply of Services in accordance with these Conditions.
Control	has the meaning given in section 1124 of the Corporation Tax Act 2010, and the expression change of control shall be construed accordingly.
Customer	the person or firm who purchases Services from the Supplier.
Customer Default	has the meaning set out in clause 5.2.
Hire Confirmation	the hire confirmation document the Supplier issues to confirm the Order is accepted.

Intellectual Property Rights	patents, utility models, rights to inventions, copyright and neighbouring and related rights, moral rights, trade marks and service marks, business names and domain names, rights in get-up and trade dress, goodwill and the right to sue for passing off or unfair competition, rights in designs, rights in computer software, database rights, rights to use, and protect the confidentiality of, confidential information (including know-how and trade secrets), and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world.
Order	the Customer's order for Services as set out in the Customer's purchase order form.
Quote	a quote issued by the Supplier to the Customer containing the Specification and Charges, the terms of which the Customer accepts when it issues the Order.
Road Materials	the road surface materials which are taken up during the process of the Supplier providing the Services.
Services	the road resurfacing services and ancillary services supplied by the Supplier to the Customer as set out in the Specification.
Specification	the description or specification of the Services provided in the Quote.
Supplier	Osmonds Transport and Planning Ltd registered in England and Wales with company number 04558306 with its registered office at 4 Bloors Lane, Rainham, Gillingham, Kent, ME8 7EG.
Supplier Materials	has the meaning set out in clause 5.1.7.

1.2 Interpretation:

1.2.1 A reference to legislation or a legislative provision:

- 1.2.1.1 is a reference to it as amended, extended or re-enacted from time to time; and
- 1.2.1.2 shall include all subordinate legislation made from time to time under that legislation or legislative provision.
- 1.2.2 Any words following the terms **including, include, in particular, for example** or any similar expression, shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.
- 1.2.3 A reference to **writing** or **written** excludes fax but not email.
- 1.2.4 In the event of any conflict between this Contract and the Order, the terms of this Contract will prevail.

2 BASIS OF CONTRACT

- 2.1 The Supplier issues a Quote to the Customer. The Customer then issues an Order which constitutes an offer by the Customer to purchase Services in accordance with the Supplier's Quote and these Conditions.
- 2.2 The Order shall only be deemed to be accepted when the Supplier issues written acceptance of the Order which may be made via email or verbally at which point and on which date the Contract shall come into existence (**Commencement Date**).
- 2.3 Any acceptance of the Order will be followed up by the Hire Confirmation.
- 2.4 Any samples, drawings, descriptive matter or advertising issued by the Supplier, and any descriptions or illustrations contained in the Supplier's catalogues or brochures, are issued or published for the sole purpose of giving an approximate idea of the Services described in them. They shall not form part of the Contract or have any contractual force.
- 2.5 These Conditions apply to the Contract to the exclusion of any other terms that the Customer seeks to impose or incorporate, or which are implied by law, trade custom, practice or course of dealing.
- 2.6 Any quotation given by the Supplier shall not constitute an offer, and is only valid for a period of 20 Business Days from its date of issue.

3 SUPPLY OF SERVICES

- 3.1 The Supplier shall supply the Services to the Customer in accordance with the Specification in all material respects.
- 3.2 The Supplier shall use all reasonable endeavours to meet any dates specified in the Order, but any such dates shall be estimates only and time shall not be of the essence for performance of the Services.
- 3.3 The Supplier reserves the right to amend the Specification if necessary to comply with any applicable law or regulatory requirement, or if the amendment will not materially affect the nature or quality of the Services, and the Supplier shall notify the Customer in any such event.
- 3.4 The Supplier warrants to the Customer that the Services will be provided using reasonable care and skill.
- 3.5 In any event, the Supplier shall have no liability under this clause 3 for any defect or failure in the Services unless the Buyer:
 - 3.5.1 notifies the Supplier in writing of any alleged defect or failure within 14 days of completion of the Services, where the defect or failure would be apparent on reasonable inspection at the time of completion of the Services;
 - 3.5.2 where the defect or failure was not apparent on reasonable inspection on completion of the Services, within 14 days of the time when the defect or failure ought reasonably to have been discovered;
 - 3.5.3 allows the Supplier all reasonable facilities to investigate any such defect or failure promptly and to advise the Customer of any remedial action which may be appropriate;
 - 3.5.4 follows any reasonable remedial action recommended to it by the Supplier; and
 - 3.5.5 provides documentary evidence satisfactory to the Supplier that the Services provided do not meet the applicable Specification.
- 3.6 If the Services provided are known by the Customer to be outside of the Specification, the Customer shall inform the Supplier immediately, and under no circumstances shall the Supplier be liable for costs or liabilities relating to the continuance of Services, which should be the sole risk of the Customer.

4 TITLE IN ROAD MATERIALS

- 4.1 Where the parties have agreed that the Supplier will take title to the Road Materials, title and risk in the Road Materials shall pass to the Supplier upon the Supplier removing the Road Materials and loading the Road Materials for transportation.

5 CUSTOMER'S OBLIGATIONS

- 5.1 The Customer shall:

- 5.1.1 ensure that the terms of the Order and any information it provides in the Specification are complete and accurate;
- 5.1.2 co-operate with the Supplier in all matters relating to the Services;
- 5.1.3 provide the Supplier, its employees, agents, consultants and subcontractors, with access to the Customer's premises, office accommodation and other facilities as reasonably required by the Supplier;
- 5.1.4 provide the Supplier with such information and materials as the Supplier may reasonably require in order to supply the Services, and ensure that such information is complete and accurate in all material respects;
- 5.1.5 prepare the Customer's premises for the supply of the Services;
- 5.1.6 obtain and maintain all necessary licences, permissions and consents which may be required for the Services before the date on which the Services are to start;
- 5.1.7 keep all materials, equipment, documents and other property of the Supplier (**Supplier Materials**) at the Customer's premises in safe custody at its own risk, maintain the Supplier Materials in good condition until returned to the Supplier, and not dispose of or use the Supplier Materials other than in accordance with the Supplier's written instructions or authorisation; and
- 5.1.8 comply with any additional obligations as set out in the Specification the Order or as otherwise agreed between the parties.

- 5.2 If the Supplier's performance of any of its obligations under the Contract is prevented or delayed by any act or omission by the Customer or failure by the Customer to perform any relevant obligation (**Customer Default**):

- 5.2.1 without limiting or affecting any other right or remedy available to it, the Supplier shall have the right to suspend performance of the Services until the Customer remedies the Customer Default, and to rely on the Customer Default to relieve it from the performance of any of its obligations in each case to the extent the Customer Default prevents or delays the Supplier's performance of any of its obligations;
- 5.2.2 the Supplier shall not be liable for any costs or losses sustained or incurred by the Customer arising directly or indirectly from the Supplier's failure or delay to perform any of its obligations as set out in this clause 5.2; and
- 5.2.3 the Customer shall reimburse the Supplier on written demand for any costs or losses sustained or incurred by the Supplier arising directly or indirectly from the Customer Default.

6 CHARGES AND PAYMENT

- 6.1 The Charges for the Services shall be calculated on a time and materials basis:
 - 6.1.1 the Charges shall be calculated in accordance with the Supplier's daily fee rates and other conditions, as set out in the Suppliers Quote;
 - 6.1.2 the Supplier's daily fee rates for each individual are calculated on the basis of a ten hour day worked on any day of the week;
 - 6.1.3 the Supplier shall be entitled to charge an overtime rate as set out in the Supplier's Quote for each part day or for any time worked by individuals whom it engages on the Services outside the hours referred to in clause 6.1.2
 - 6.1.4 the Supplier shall be entitled to charge for any Additional Charges incurred while providing the Services; and
 - 6.1.5 the Supplier shall be entitled to charge the Customer for any expenses reasonably incurred by the individuals whom the Supplier engages in connection with the Services including travelling expenses, hotel costs, subsistence and any associated expenses, and for the cost of services provided by third parties and required by the Supplier for the performance of the Services, and for the cost of any materials.
- 6.2 Where the Customer retains title of the Road Materials;

- 6.2.1 the Customer will be responsible for all costs associated with the Road Materials; and
- 6.2.2 if the Supplier instructs the Customer to do anything with the Road Materials that incurs any costs that are not covered by the Charges or the Additional Charges, the Supplier will invoice the Customer for these costs, which may include, but is not limited to, the cost of moving and/or storing the Road Materials.
- 6.3 Where specified on the Order or otherwise agreed between the parties that the Supplier takes title of the Road Materials, the Supplier will issue a rebate to the Customer for the value of the Road Materials which is calculated by the Supplier and set out in the Supplier's Quote.
- 6.4 The Supplier shall invoice the Customer on completion of the Services or as per any specific payment terms which may be agreed between the parties.
- 6.5 The Customer shall pay each invoice submitted by the Supplier:
- 6.5.1 within 30 days of the date of the invoice; and
- 6.5.2 in full and in cleared funds to a bank account nominated in writing by the Supplier; and
- 6.5.3 time for payment shall be of the essence of the Contract.
- 6.6 All amounts payable by the Customer under the Contract are exclusive of amounts in respect of value added tax chargeable from time to time (**VAT**). Where any taxable supply for VAT purposes is made under the Contract by the Supplier to the Customer, the Customer shall, on receipt of a valid VAT invoice from the Supplier, pay to the Supplier such additional amounts in respect of VAT as are chargeable on the supply of the Services at the same time as payment is due for the supply of the Services.
- 6.7 If the Customer fails to make a payment due to the Supplier under the Contract by the due date, then, without limiting the Supplier's remedies under clause 9, the Customer shall pay interest on the overdue sum from the due date until payment of the overdue sum, whether before or after judgment. Interest under this clause 6.7 will accrue each day at 4% a year above the Bank of England's base rate from time to time, but at 4% a year for any period when that base rate is below 0%.

6.8 All amounts due under the Contract shall be paid in full without any set-off, counterclaim, deduction or withholding (other than any deduction or withholding of tax as required by law).

7 INTELLECTUAL PROPERTY RIGHTS

7.1 All Intellectual Property Rights in or arising out of or in connection with the Services (other than Intellectual Property Rights in any materials provided by the Customer) shall be owned by the Supplier.

7.2 The Customer grants the Supplier a fully paid-up, non-exclusive, royalty-free, non-transferable licence to copy and modify any materials provided by the Customer to the Supplier for the term of the Contract for the purpose of providing the Services to the Customer.

8 LIMITATION OF LIABILITY

8.1 The limits and exclusions in this clause reflect the insurance cover the Supplier has been able to arrange and the Customer is responsible for making its own arrangements for the insurance of any excess loss.

8.2 References to liability in this clause 8 include every kind of liability arising under or in connection with the Contract including liability in contract, tort (including negligence), misrepresentation, restitution or otherwise.

8.3 Nothing in this clause 8 shall limit the Customer's payment obligations under the Contract.

8.4 Nothing in the Contract limits any liability which cannot legally be limited, including but not limited to liability for:

8.4.1 death or personal injury caused by negligence;

8.4.2 fraud or fraudulent misrepresentation; and

8.4.3 breach of the terms implied by section 2 of the Supply of Goods and Services Act 1982 (title and quiet possession).

8.5 Subject to clause 8.4 (Liabilities which cannot legally be limited), the Supplier's total liability to the Customer for all loss or damage shall not exceed the lower of £100,000 or 100% of the Charges payable under the Contract.

8.6 Subject clause 8.3 (No limitation of customer's payment obligations) and clause 8.4 (Liabilities which cannot legally be limited), this clause 8.6 sets out the types of loss that are wholly excluded:

8.6.1 loss of profits;

8.6.2 loss of sales or business;

8.6.3 loss of agreements or contracts;

8.6.4 loss of anticipated savings;

8.6.5 loss of use or corruption of software, data or information;

8.6.6 loss of or damage to goodwill; and

8.6.7 indirect or consequential loss.

8.7 Unless the Customer notifies the Supplier that it intends to make a claim in respect of an event within the notice period, the Supplier shall have no liability for that event. The notice period for an event shall start on the day on which the Customer became, or ought reasonably to have become, aware of its having grounds to make a claim in respect of the event and shall expire three (3) months from that date. The notice must be in writing and must identify the event and the grounds for the claim in reasonable detail.

8.8 Customer acknowledges it bears the risk of all additional expenses, costs, losses, damages and liabilities which are incurred. Customer acknowledges it can obtain insurance to cover such potential expenses, costs, losses, damages and liabilities. Should the Customer wish the Supplier to have a higher limit of liability this must be raised with the Supplier at the earliest opportunity and expressly agreed by the Supplier in writing.

8.9 This clause 8 shall survive termination of the Contract.

9 TERMINATION

9.1 Without affecting any other right or remedy available to it, the Supplier may terminate the Contract by giving the other party one months' written notice.

9.2 Without affecting any other right or remedy available to it, the Supplier may terminate the Contract with immediate effect by giving written notice to the Customer if:

- 9.2.1 the Customer commits a material breach of any term of the Contract and (if such a breach is remediable) fails to remedy that breach within 2 days of being notified in writing to do so;
 - 9.2.2 the Customer takes any step or action in connection with its entering administration, provisional liquidation or any composition or arrangement with its creditors (other than in relation to a solvent restructuring), applying to court for or obtaining a moratorium under Part A1 of the Insolvency Act 1986, being wound up (whether voluntarily or by order of the court, unless for the purpose of a solvent restructuring), having a receiver appointed to any of its assets or ceasing to carry on business or, if the step or action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction;
 - 9.2.3 the Customer suspends, or threatens to suspend, or ceases or threatens to cease to carry on all or a substantial part of its business;
 - 9.2.4 the Customer fails to pay any amount due under the Contract on the due date for payment;
 - 9.2.5 if there is a change of control of the Customer; or.
 - 9.2.6 the Customer's financial position deteriorates to such an extent that in the terminating party's opinion the other party's capability to adequately fulfil its obligations under the Contract has been placed in jeopardy.
- 9.3 Without affecting any other right or remedy available to it, the Supplier may suspend the supply of Services under the Contract or any other contract between the Customer and the Supplier if:
- 9.3.1 the Customer fails to pay any amount due under the Contract on the due date for payment;
 - 9.3.2 the Customer fails to comply with the obligations set out in clause 5;
 - 9.3.3 the Customer becomes subject to any of the events listed in clause 9.2.3 or clause 9.2.6, or the Supplier reasonably believes that the Customer is about to become subject to any of them; or
 - 9.3.4 the Supplier reasonably believes that the Customer is about to become subject to any of the events listed in clause 9.2.2.

- 9.4 Where the Supplier is unable to provide the Services for a reason which is due the acts or omissions of a third-party or due to the acts or omissions of the Customer, the Supplier may suspend or terminate the Contract immediately on written notice, and may hold the Customer accountable for any loss and additional costs incurred.
- 9.5 Where the Supplier is unable to provide the Services for a reason which is directly due to the fault of the Supplier, the Customer shall immediately notify the Supplier of this issue, and provide the Supplier with twenty-four (24) hours to take steps to remedy the issue. If, within twenty-four (24) hours, the Supplier has not taken steps to remedy the issue, the Customer may serve written notice on the Supplier to terminate the Contract with immediate effect. When notice has been properly served on the Supplier, the Customer may only then appoint a third party to provide the Services.
- 9.6 The Supplier's total liability arising under clause 9.5 shall be subject to the cap in clause 8.5.

10 CONSEQUENCES OF TERMINATION

- 10.1 On termination or expiry of the Contract:
- 10.1.1 the Customer shall immediately pay to the Supplier all of the Supplier's outstanding unpaid invoices and interest and, in respect of Services supplied but for which no invoice has been submitted, the Supplier shall submit an invoice, which shall be payable by the Customer immediately on receipt;
- 10.1.2 the Customer shall return all of the Supplier Materials and any Deliverables which have not been fully paid for. If the Customer fails to do so, then the Supplier may enter the Customer's premises and take possession of them. Until they have been returned, the Customer shall be solely responsible for their safe keeping and will not use them for any purpose not connected with the Contract.
- 10.2 Termination or expiry of the Contract shall not affect any rights, remedies, obligations or liabilities of the parties that have accrued up to the date of termination or expiry, including the right to claim damages in respect of any breach of the Contract which existed at or before the date of termination or expiry.
- 10.3 Any provision of the Contract that expressly or by implication is intended to come into or continue in force on or after termination or expiry of the Contract shall remain in full force and effect.

11 GENERAL

11.1 **Force majeure.** The Supplier shall not be in breach of the Contract nor liable for delay in performing, or failure to perform, any of its obligations under the Contract if such delay or failure result from events, circumstances or causes beyond its reasonable control.

11.2 Assignment and other dealings.

11.2.1 The Supplier may at any time assign, mortgage, charge, subcontract, delegate, declare a trust over or deal in any other manner with any or all of its rights and obligations under the Contract.

11.2.2 The Customer shall not assign, transfer, mortgage, charge, subcontract, delegate, declare a trust over or deal in any other manner with any of its rights and obligations under the Contract without the prior written consent of the Supplier.

11.3 Confidentiality.

11.3.1 Each party undertakes that it shall not at any time during the Contract, and for a period of two years after termination or expiry of the Contract, disclose to any person any confidential information concerning the business, affairs, customers, clients or suppliers of the other party, except as permitted by clause 11.3.2.

11.3.2 Each party may disclose the other party's confidential information:

11.3.2.1 to its employees, officers, representatives, contractors, subcontractors or advisers who need to know such information for the purposes of carrying out the party's obligations under the Contract. Each party shall ensure that its employees, officers, representatives, contractors, subcontractors or advisers to whom it discloses the other party's confidential information comply with this clause 11.3; and

11.3.2.2 as may be required by law, a court of competent jurisdiction or any governmental or regulatory authority.

11.3.3 Neither party shall use the other party's confidential information for any purpose other than to perform its obligations under the Contract.

11.4 Entire agreement.

- 11.4.1 The Contract constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
- 11.4.2 Each party acknowledges that in entering into the Contract it does not rely on, and shall have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in the Contract. Each party agrees that it shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in the Contract.
- 11.4.3 Nothing in this clause shall limit or exclude any liability for fraud.
- 11.5 **Variation.** Except as set out in these Conditions, no variation of the Contract shall be effective unless it is in writing and signed by the parties (or their authorised representatives).
- 11.6 **Waiver.** A waiver of any right or remedy under the Contract or by law is only effective if given in writing and shall not be deemed a waiver of any subsequent right or remedy. A failure or delay by a party to exercise any right or remedy provided under the Contract or by law shall not constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict any further exercise of that or any other right or remedy. No single or partial exercise of any right or remedy provided under the Contract or by law shall prevent or restrict the further exercise of that or any other right or remedy.
- 11.7 **Severance.** If any provision or part-provision of the Contract is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, but that shall not affect the validity and enforceability of the rest of this Agreement. If any provision or part-provision of this Contract deleted under this clause 11.7 the parties shall negotiate in good faith to agree a replacement provision that, to the greatest extent possible, achieves the intended commercial result of the original provision.
- 11.8 **Notices.**
- 11.8.1 Any notice or other communication given to a party under or in connection with the Contract shall be in writing and shall be delivered by hand or by pre-paid first-class post or other next working day delivery service at its registered office (if a company) or its principal place of business (in any other case) or sent by email to an email address on the Order

11.8.2 Where the Customer exercises the termination right in clause 9.5, in addition to the requirement to serve notice as set out in clause 11.8.1, the Customer must also provide verbal confirmation of it exercising its termination right, either in person or by confirming directly to the Supplier using the phone number on the Supplier's website, and any verbal communication must be followed up in writing by the Customer.

11.8.3 Any notice or communication shall be deemed to have been received:

11.8.3.1 if delivered by hand, at the time the notice is left at the proper address;

11.8.3.2 if required to be made by verbal communication, during business hours (as defined in clause 11.8.3.4) at the time where a representative of the Customer speaks to a representative of the Supplier either over the phone or in person, and any verbal communication must be followed up in writing by the Customer;

11.8.3.3 if sent by pre-paid first-class post or other next working day delivery service, at 9.00 am on the second Business Day after posting;

11.8.3.4 if sent by email at the time of transmission, or, if this time falls outside business hours in the place of receipt, when business hours resume. In this clause 11.8.3.4, business hours means 9.00am to 5.00pm Monday to Friday on a day that is not a public holiday in the place of receipt.

11.8.4 This clause 11.8 does not apply to the service of any proceedings or other documents in any legal action or, where applicable, any other method of dispute resolution.

11.9 **Third party rights.**

11.9.1 Unless it expressly states otherwise, the Contract does not give rise to any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of the Contract.

11.9.2 The rights of the parties to rescind or vary the Contract are not subject to the consent of any other person.

- 11.10 **Governing law.** The Contract, and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by, and construed in accordance with the law of England and Wales.
- 11.11 **Jurisdiction.** Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with the Contract or its subject matter or formation.